

THE “HOW TO” GUIDE



To apply to be added to our approved service provider database, please submit the fully completed application form along with all the required supporting documents.

PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:

1. We will only accept fully completed documentation. In the event that a particular section or document is not applicable to your service offering, please kindly mark the document as such along with your comments pertaining to the non-relevance of the section.
2. The application does not guarantee acceptance to the Envirosure panel. Acceptance onto the Envirosure panel does not create any contractual obligations, or any binding agreement and should not create the expectation of future business.
3. Should your application be approved, there is no guarantee that you will automatically be utilised. There is no expectation of work - this will only be granted as and when required by Envirosure.
4. Formal communication from our procurement department will be done via email only.

CRITERIA TO APPLY:

1. B-BBEE: Envirosure's preference is to do business with empowered businesses and applicants must be in possession of an official B-BBEE certificate.
2. All our emergency spill response service providers must have an ISO rating of 9001, ISO 14001 and be OHSAS 18001 accredited.
3. Good Standing with SARS.
4. Good Standing with COID.
5. Sufficient company insurances including but not limited to: Professional Indemnity; Environmental Impairment should you be transporting any waste generated from any the claims Envirosure has appointed your company on.
6. Adherence to all industry regulations and Health and Safety requirements.
7. Companies must be trading for a minimum of 1 year within the selected industry.
8. Company must have qualified and accredited staff, with the correct tools and equipment. A wide coverage enabling reduced response times is beneficial.
9. Preference will be given to service providers that hold national response accreditation from leading suppliers in the fuel and chemical industries.

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REQUIRED DOCUMENTATION

1. VAT 103 Registration Certificate and Tax Clearance Certificate
2. Cancelled cheque/bank account confirmation letter (Not older than 3 months)
3. COID Letter of Good Standing
4. Certified Copies of Director's I.D.
5. B-BBEE Certificate or EME/QSE Affidavit
6. ISO 9001 Certificate
7. ISO 14001 Certificate
8. OHSAS 18001 Certificate
9. National footprint: contact details for each owned branch
10. A Minimum of 3 References from Insurance Companies
11. Confirmation of Professional Indemnity Insurance Cover – please specify amount
12. Confirmation of Pollution Insurance Cover – please specify amount
13. Geographical coverage
14. Memberships with relevant associations within your service industry
15. Company Overview for all applicants not associated with the emergency response providers
16. A CIPRO company registration document if a registered entity
17. Copies of relevant approvals and/or grading certificates

All copies of documents must be certified

CONDITIONS OF AGREEMENT

In the event that an agreement is concluded, please take note of the following:

1. An agreement will only remain valid for the stated period - not exceeding 12 months;
2. No agreement is automatically renewed.
3. No agreement is transferable.
4. Pricing and rates shall remain firm for the period of the agreement.
5. Any changes to the agreement must be discussed and mutually agreed in writing.
6. Breach of the terms and conditions is seen in a serious light and will be dealt with accordingly.
7. The agreement may not be ceded by the/a supplier.

KEEP US UPDATED

Envirosure is to be notified of any changes to the following:

1. Company name
2. Contact details
3. Postal and physical address
4. Ownership
5. BEE rating
6. Goods or services offered
7. Branches closed
8. Major reduction in staff
9. Major changes in fleet

N.B. Any changes to this may impact your approval status. Should it be found that changes have not been disclosed, Envirosure reserves the right to remove you from the approved service provider panel.